

# PERSONAL DEVELOPMENT PLAN

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TALENTS AND STRENGTHS - What are my talents and strengths?

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DEVELOPMENT OPPORTUNITIES - What areas need to be further improved?

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GOALS / MOTIVATIONS - What are my personal growth and career aspirations? How do I think these aspirations can be met?

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What are my goals in the following areas?  
How do I plan to accomplish these goals?  
What are the necessary actions I need to take to accomplish my goals?

## Career

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short-term goals:  
medium-term goals:  
long-term goals:

Accomplishment plan:

Necessary actions to execute the plan:

## Education

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short-term goals:  
medium-term goals:  
long-term goals:

Accomplishment plan:

Necessary actions to execute the plan:

## Finances

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short-term goals:

medium-term goals:

long-term goals:

Accomplishment plan:

Necessary actions to execute the plan:

## Self-Improvement

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short-term goals:

medium-term goals:

long-term goals:

Accomplishment plan:

Necessary actions to execute the plan:

## Social

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short-term goals:

medium-term goals:

long-term goals:

Accomplishment plan:

Necessary actions to execute the plan:

## Mind, Body & Spirit

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short-term goals:

medium-term goals:

long-term goals:

Accomplishment plan:

Necessary actions to execute the plan: